

If you would like to track the status of this order please use tracking number:

File Upload Alert

When a New File is uploaded, enter the email addresses that need to receive an alert.

Separate multiple addresses with commas

Proof Status Alert

When your customer responds to an online soft proof, enter the email addresses that need to receive an alert.

Separate multiple addresses with commas

Custom Quote Alert

When a Custom Quote is submitted, enter the email addresses that need to receive an alert.

Separate multiple addresses with commas

Customer Signup Alert

When a customer signs up, enter the email addresses that need to receive an alert.

Separate multiple addresses with commas

Customer Reply

Enter the email address that needs to receive an alert if your customer replies to the Order Confirmation email or Order Processed email. You cannot enter multiple addresses in this field.

Under the Email Structure tab, you can set up email notice for New Customer sign up. Same control available for each Customer Portal.

